- 580-5-31-.13 Program Enrollment/Participation in Medicaid Waiver Programs. Agencies/providers that participate in the Medicaid Waiver programs for financial compensation must be enrolled as a provider of services to persons with mental retardation, must be certified by the Department of Mental Health and Mental Retardation (DMH/MR), and must be under contract or sub-contract with the DMH/MR. Certification does not guarantee a contract will be approved by DMH/MR. Monitoring of waiver services by DMH/MR is required to meet federal requirements and to protect the Medicaid funding source. This monitoring is conducted by DMH/MR in accordance with DMH/MR regulations. Agency/Provider Enrollment in the Medicaid Home and Community Based Waiver Program for Persons with Mental Retardation (MR Waiver Program) and/or the Medicaid Home and Community Based Living at Home Waiver (LAH Waiver Program) requires the following:
 - (1) The agency/provider must be certified by DMH/MR.
- (2) The agency/provider must contract with DMH/MR or subcontract with a DMH/MR contractor.
- (3) The agency/provider must provide to DMH/MR the services it proposes to provide and numbers of individuals it proposes to serve, if DMH/MR approves a contract with the agency/ provider. The DMH/MR fee-for-service reimbursement system requires each agency/provider to comply with the established reimbursement rates for each specific service/support delivered to consumers.
- (4) The agency/provider will be assigned a 3-digit center number and a 9-digit performing provider number for each program for which a contract is approved, effective until such time as the National Provider Indicator (NPI) is issued and effective, as required by HIPAA. Each contracting provider agency shall acquire a National Provider Indicator (NPI) as required by HIPAA. The Department will register the provider agency's NPI with the Medicaid Fiscal Agent, which will issue a performing provider number for each program in which the provider agency becomes enrolled. Effective with the implementation of DMH/MR's electronic billing and payment system (MRSIS), eEach agency/provider will be assigned a license to access DMH/MR's electronic billing and payment system know as

- MRSIS. This access and software that will allow them the license holder to bill the DMH/MR, which will then approve, deny or suspend the claim prior to submission submitting it to EDS, or otherwise prior to payment paying it directly.
- (5) Individuals enrolled in either of the Waiver programs also receive case management from a qualified case management agency. The case manager serves as an advocate and additional resource for the individual consumer.
- (6) All individuals, along with their family or guardian, served under either of the two the Waivers must be given free choice as to who is going to provide each waiver service.
- (7) Each consumer in either of the two waivers must have a plan of care which specifies the services and the number of units of service which he or she is expected to receive.

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